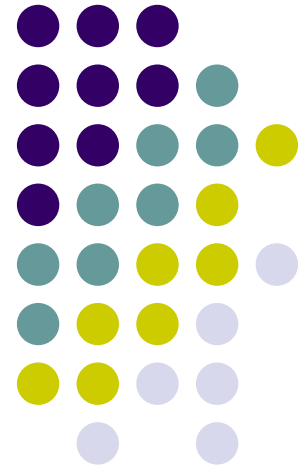


# Degree Audit: A Collaborative Affair between Enrolment Services and the Faculty of Arts

Presented by:

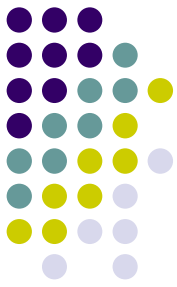
Maggie Hartley, Acting Director,  
Faculty of Arts

Cindy Nahm, Asst. Director of  
Record Services



ARUCC 2006

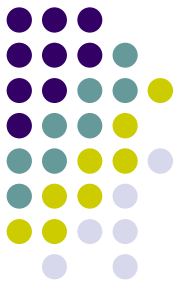




# Introduction

- COLLABORATION
- Think about different ways to build bridges between the office of the Registrar and the Faculty





# Presentation Overview

- Faculty of Arts background
- Enrolment Services and degree audit
- Challenges to implementing degree audit
- Keys to success
- Other collaborative initiatives
- Ideas for collaboration



# UBC Faculty of Arts



- Arts Academic Advising office is responsible for academic advising, evaluation, graduation adjudication.
- 12, 000 students
- Arts Academic Advising in crisis
- Dean recommended a review of the advising office
- One year secondment of Director, Arts Academic Advising



# Enrolment Services and Degree Audit History



- Purchased degree audit from Decision Academics based on recommendation by Faculty
- Centrally maintained
- From 1 to 3 full time staff
- Implemented for:
  - UBC Okanagan, Pharmacy, Forestry, Land and Food Systems, Nursing, Commerce, Applied Science and Arts

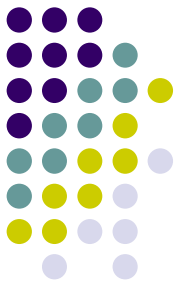


# Challenges to Implementation



- Fear of the unknown
  - Unknown impact on resources
  - Unknown student response
- Resistance to change
  - Fear of replacing me
- Learning Curve
  - New software
  - New business procedure





# The Arts Project Plan

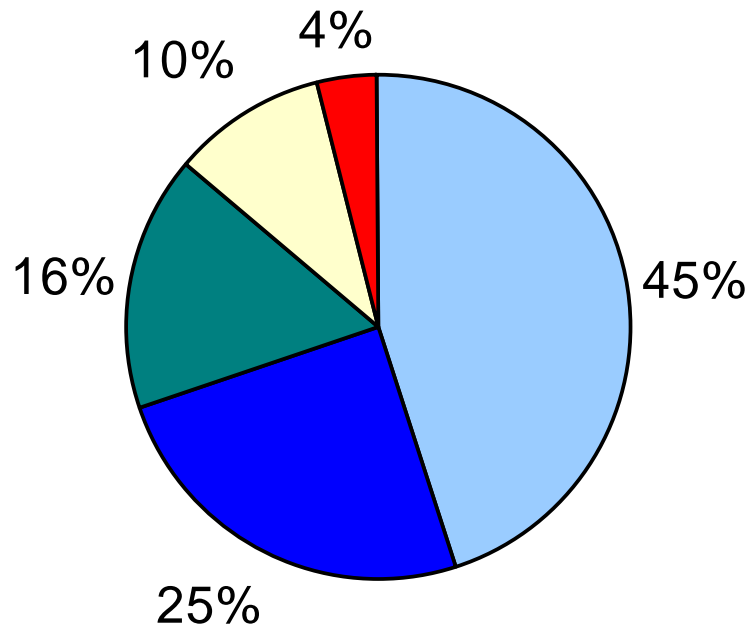
- Formalized project plan
- Approach: Top Ten
- Phased Approach
- Regular meetings
- High profile promotion (info fairs, Dean)
- Understood there would be pilot and modifications
- November 2005 (Soft release)



# Arts Students Who Can Use DN4



## DN Availability for Arts Students



- 1st/2nd year
- 3rd/4th year-fully available
- 3rd/4th year-partially available
- 3rd/4th year-not released
- 3rd/4th year UNKN

Based on 2005W session student population of 10, 580

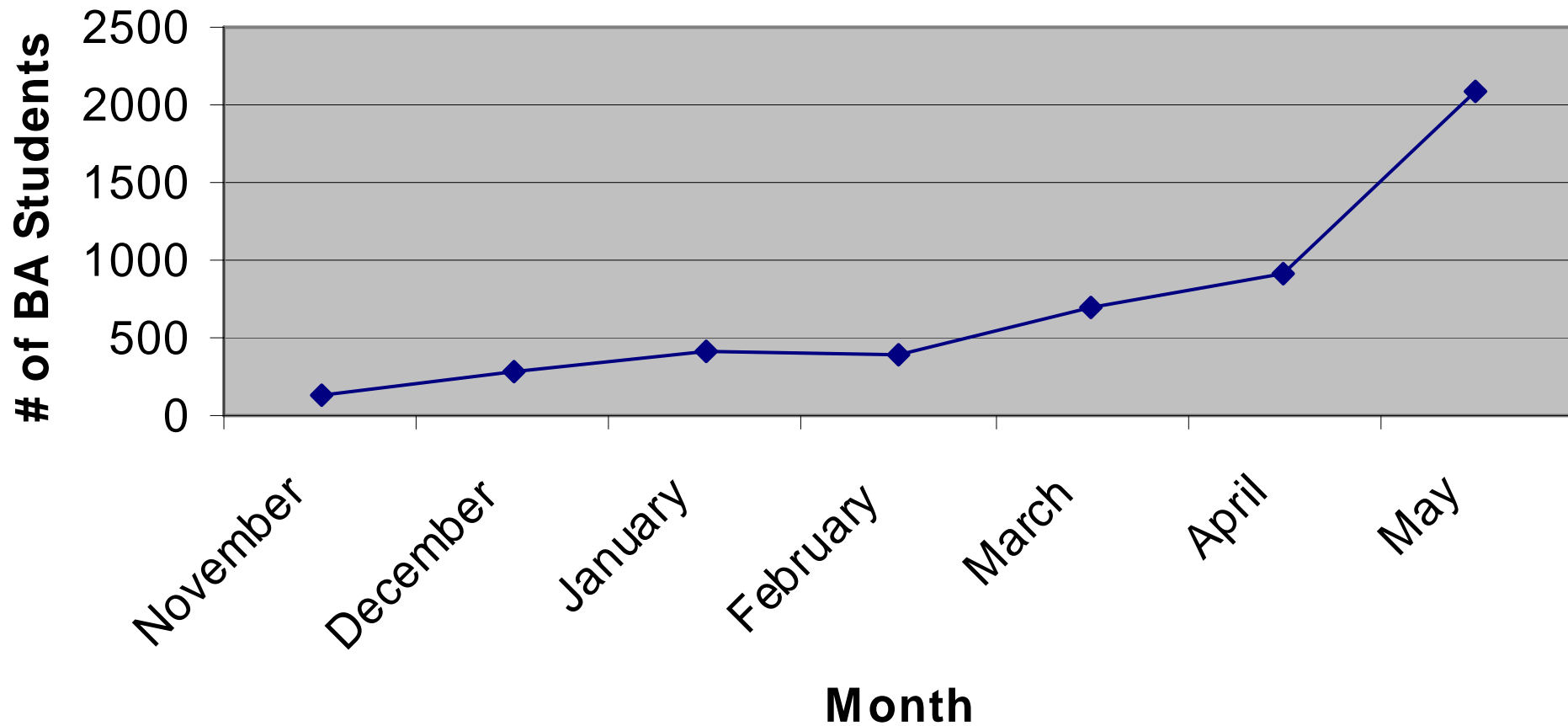




# DN Usage Data for BA Students

Usage Data/month	Total # of unique visitors	Average/ week
November	120	31
December	281	69
January	403	102
February	386	95
March	695	178
April	914	228
May	2078	578

## Total # of unique visitors per month (for the period of Nov.'05-May'06)



# Next Steps



- Currently meeting w/ Arts departments
- Work with department reps on remaining single programs
- Continue releasing programs in a phased approach
- Continue with coding and refining functional setup of new program changes
- Move towards programming combined programs by September 2006





# Benefits so far...

- Minimize wait in line for students
- More advising time for students
- More time for staff to attend to other matters
- DN highlights problems to students
- Graduation Adjudication from 3 weeks to 1
- Raised our awareness as service provider
- Opportunity for collaboration amongst advisor

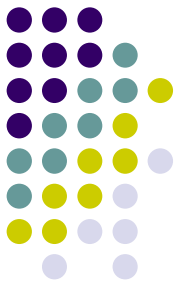




# Keys To Success

- Leap of Faith
- Collaboration instead of isolation
- Critical review of project
  - Recognition that a dedicated person should be responsible
- Student involvement
  - Arts Undergraduate Society
  - Coop Student/ Workstudy student
  - Student Focus Groups
- Resource sharing
- Faculty champion





# The Future

- Maintain awareness to Dean, Assoc. Dean and Registrar
- Maintain relationship between Enrolment Services and Arts Academic Advising
- Director brings Faculty needs to Enrolment Services
- Linkages will be maintained through degree audit and staff exchange

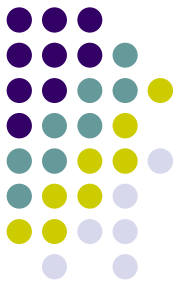


# Other Collaborative Initiatives



- Staff exchange
- Publications
- Campus-wide advising committee
- Arts Advisor training program to incorporate Enrolment Services
- Knowledge swap at information fairs

# Suggestions?

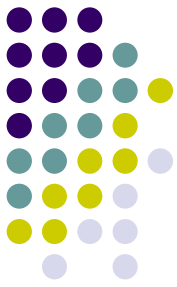


- Exercise: Share your ideas for building bridges with Faculties
  - Identify keys to success
  - Identify what could have been done differently





# Questions?



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- Cindy Nahm [cindy.nahm@ubc.ca](mailto:cindy.nahm@ubc.ca)

